



Asylum Aid is a singular NGO that combines the provision of expert legal representation, with influential advocacy of the need for asylum reform in the UK and Europe. Operating at the heart of the asylum and refugee system, Asylum Aid upholds refugee rights and advocates vigorously for an asylum system that genuinely meets the needs of people seeking protection from persecution.

Resources and Administration Manager

£36,050

The Resources and Administration Manager will oversee the core business functions of the charity, ensuring that Asylum Aid benefits from exceptional organisation and the efficient use of its resources. S/He will be a pivotal member of the Asylum Aid management team, and will have primary responsibility for ensuring that our highly regarded Legal Team is backed, at all times, by a strong and responsive 'practice management' support.

For further details, please download the recruitment pack from the Asylum Aid website: <http://www.asylumaid.org.uk>

Applications should be sent to recruitment@asylumaid.org.uk

Closing date: Monday 6 February 2012 (10.00 am)

Please do not phone or send a CV

Asylum Aid encourages applications from people with refugee backgrounds

Asylum Aid is an equal opportunities employer.
Reg. charity no. 328729